

A regular business meeting of the School Board was held on Tuesday, September 12, 2017 at 7:00 p.m. in the Cape Elizabeth Town Hall Council Chambers. An executive session immediately preceded.

School Board members present:

Heather Altenburg
Susana Measelle Hubbs, Vice-Chair
Michael Moore
Joanna Morrissey
Barbara Powers
Elizabeth Scifres, Chair
John Voltz

Alison Ingalls, Student Representative
Emily Healy, Student Representative

Howard P. Colter, Interim Superintendent of Schools

Ms. Scifres called the meeting to order at 7:00 pm.

1. **ADJUSTMENTS TO AGENDA** - none

2. **APPROVAL OF SCHOOL BOARD MINUTES** –

- a) Executive Session, Tuesday, August 29, 2017
- b) Regular Business, Tuesday, August 29, 2017
- c) Special Business, Tuesday, September 5, 2017

- Ms. Morrissey made a motion to approve the slate of minutes as presented. Ms. Measelle Hubbs seconded. (Approved 7-0)

3. **COMMENTS BY STUDENT REPRESENTATIVES** - High school representatives, Ali Ingalls and Emily Healy, spoke briefly on items of interest from the students' perspective.

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** [per SBoard Policy BEDH] – none

5. **COMMUNICATIONS**

- a) **Principals, Director of Teaching & Learning and Special Services Director** – Jessica Clark, Jeff Shedd, Troy Eastman, and Jason Manjourides provided an overview on opening the school year from a building/department level, including an update on proficiency-based education.
- b) **Superintendent's Report** - Superintendent Colter updated the Board on items of interest and provided an overview of current student enrollment.

6. **NEW BUSINESS**

- a) **Consideration to Vote to Authorize a \$90,596 Lease Purchase Agreement for one (1) School Bus.** [Fiscal note: included within approve FY18 budget.] – Ms. Measelle Hubbs motioned. Ms. Morrissey seconded. (Approved 7-0)

- b) **Consideration and action to approve the following 2017-18 administrative and athletic extracurricular personnel nominations.**
 - Ms. Morrissey motioned for approval. Ms. Measelle Hubbs seconded. (Approved 7-0)

MIDDLE SCHOOL

Suzanne Martin-Pillsbury Field Hockey

POND COVE

Deb Sampson Organizational Team Leader, Gr 1
 Cameron Rosenblum Instructional Team Leader, Allied Arts
 Becky Bean Chorus, Gr 4

DISTRICT

Win Phillips At-Large certification cmte

- c) **Consideration and action to approve the following policies as presented:**
- IGA: Curriculum Development and Adoption
 - IKE: Student Progress Through the Grades/Promotion, Retention and Acceleration of Students
 - IKF: Graduation Requirements
 - ~~JJJ: High School Co-curricular and Extracurricular Activities Eligibility and Code of Conduct~~ [TABLED JJJ to a future meeting]
 - JL: Student Wellness
- Ms. Powers motioned for approval of the slate of policies as presented. Ms. Measelle Hubbs seconded. After a lengthy review and discussion of all policies presented, Ms. Morrissey made a friendly motion to approve policy JL with an edit relating to snack time scheduling, approve policies IGA, IKE, and IKF, and table policy JJJ. Ms. Measelle Hubbs seconded. (Approved 7-0)
- d) **Consideration to approve the following job descriptions** - Ms. Morrissey motioned for approval. Ms. Measelle Hubbs seconded. (Approved 7-0) This is a proposed new position due to the departure of the high school's manager. Part-time staff would be hired for lunch rush coverage at the high school.
- Assistant Director of Nutrition
- e) **Consideration to appoint School Board members - one delegate and one alternate - to the Maine School Boards Association's (MSBA) Annual Assembly taking place on Thursday, October 26, 2017** – Ms. Morrissey motioned for approval of **Kimberly Carr** as the delegate and **John Voltz** as the alternate delegate. Ms. Measelle Hubbs seconded. (Approved 7-0)
- f) **Motion: Support for the AASA's Resolution in Support of Public Education** – Ms. Measelle Hubbs motioned for approval as presented. Ms. Powers seconded. (Approved 7-0)

7. **COMMITTEE REPORTS** – Ms. Measelle Hubbs reported that the next Town Comprehensive Plan meeting would be September 25. Ms. Powers proposed future Policy Committee meetings be moved to 5:30pm on the fourth Tuesday - immediately prior to the board's regular monthly Workshop meetings.
8. **SCHOOL BOARD AGENDA REQUESTS** – none
9. **ANNOUNCEMENTS OF UPCOMING MEETINGS** – The **School Board Workshop** will be a **walking tour of the school facilities** beginning at 6:30pm at the Main Office of Pond Cove on Tuesday, September 27. There will be a **School Board Special Business** meeting immediately following the tour in the High School Library Learning Commons (LLC). The **Policy Committee** will meet next on Tuesday, September 26 at 5:30pm in the Wm. Jordan Conference Room (Town Hall). The next regular School Board business meeting will be held on Tuesday, October 10, 2017 at 7pm in the Town Council Chambers. A School Board Retreat will be scheduled [September 21 at 1:30pm in the TML]. A committee to discuss development of the 2018-2019 school calendar will be forthcoming.
10. **ADJOURNMENT** – Ms. Measelle Hubbs made a motion to adjourn. Ms. Powers seconded. (Approved 7-0)

The meeting was adjourned at 8:55 p.m.

Respectfully submitted,



Howard P. Colter
Interim Superintendent of Schools